

8/14/17

WRIGHT STATE UNIVERSITY

-- Department of Social Work – 270 Millett Hall, Dayton, OH 45435 -- (937) 775-2751
SOCIAL WORK APPLICATION

HELLO!! Attached is your application for admission to the Wright State University Social Work Major. Your decision to apply for admission to Social Work indicates you have given careful consideration to your interests, abilities, and commitments relevant to helping people resolve the social problems which affect them.

Acceptance of a student into the Social Work major is decided upon by the Social Work faculty. The decision to admit a student into the program indicates a commitment by the faculty to assist you in your educational and professional development.

Below is a checklist of all of the items which must be submitted to the Social Work Office by 4:00 p.m. on **February 1st**. Social work applications are only reviewed once each year.

For more information about applying to the major, please visit the WSU Social Work Department website at liberal-arts.wright.edu/social-work and Like us on Facebook at [wright.state.socialwork](https://www.facebook.com/wright.state.socialwork).

Return all materials together as a packet to: Department of Social Work

***Attn: Bachelor of Arts in Social Work Application
Wright State University
270 Millett Hall
Dayton, OH 45435***

Any application not having all of the following items in the Social Work office by 4 P.M. on February 1st may not be reviewed until the following February 1st deadline.

- A. ___ Schedule and attend an advising appointment with the WSU social work department from Sept 1- Nov 15th
- B. ___ Passed or enrolled in SW 2700 – *Intro to Social Work* with a minimum grade of C.
- C. ___ Passed or enrolled in SW 2710 – *Intro to Social Welfare* with minimum grade of C.
- D. ___ Passed or enrolled in SW 2720 – *Multicultural Competence in a Diverse World* with a minimum grade of C.
- E. ___ The following courses must be completed by the end of the Summer term/s for Fall admittance. The course meeting the content at WSU is in parenthesis. Students may take an equivalent course at another college that was approved by the chair of the WSU Social Work Department.
 - ___ Academic Writing and Reading (ENG 1100, grade C or higher)
 - ___ Research Writing and Argument (ENG 2100, grade C or higher)
 - ___ Intro to Psychology (PSY 1010)
 - ___ Intro to Sociology (SOC 2000)
 - ___ Political Life (PLS 2000) or American National Government (PLS 2120)
 - ___ Interpersonal Communication (COM 2020)
 - ___ Economic Life (ECON 2000) or Social Issues (ECON 2900) [Macroeconomics is required for transfer courses]

___Health and Disease (BIO 1070), or Intro to Biology of Food (BIO 1050)

F. ___ A minimum, overall GPA of 2.25.

G. ___ Your application contains: Two letters of PROFESSIONAL references.

Information about your letters:

- Letters must be on professional letterhead.
- One letter must come from a faculty member.
 - For students who have completed SW 2700, SW 2710, and SW 2720 (or SW 270-271-272) on the WSU main campus, the letter must come from a faculty member outside the Dept. of Social Work.
 - For students who have completed two of the following -SW 2700, SW 2710, and SW 2720 (or SW 270-271-272) - at another campus or university, the letter must come from a social work faculty member who is familiar with your academic work.
- The 2nd letter should come from employers, professors outside the Department of Social Work, or volunteer coordinators.
- Letters should not come from friends, employees you work with who are not your supervisor/s, your neighbors, a social service provider who has treated you (e.g., your mental health therapist, your AA sponsor), or others that cannot speak to your professional abilities.
- Letters should be written by people with whom you have had recent (2 years-present) professional contact.

H. ___ Completed Criminal Background Disclosure statement.

I. ___ Social Work Professional Statement and Social Issue Statement for admission.

J. ___ Application for the major in Social Work.

K. ___ Copy of transcripts with grades of all classes taken at another college or university.

Social work faculty may request an interview to discuss your application, including if you do not follow the instructions for the Professional Statement and Professional References. The faculty may also request that you rewrite sections of the application if some items are not clear.

If you have taken courses at another university please arrange an appointment with the social work advisor before the due date to discuss which courses may meet requirements for the Social Work Major.

Per CSWE, students cannot receive social work course credit for life experience or previous work experience.

If you have any questions about this application do not hesitate to call the Social Work Department at 775-2751.

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APPLICATION TO THE MAJOR IN SOCIAL WORK

Please PRINT or TYPE and complete fully

Date: _____ UID _____

Name: _____
Last First MI Maiden

Mailing
Address: _____
Number & Street City State Zip

Phone: (_____) _____ (home)
(_____) _____ (work)
(_____) _____ (cell)

Permanent
Address: _____
Number & Street City State Zip

Phone: (_____) _____ Email: _____

Please check if you would like information about either of these special interests:

____ *I am interested in learning more about the Gerontology Certificate Program and working with older adults.*

____ *I am interested in working with child welfare, foster care, investigation and/or adoptions.*

The Council of Social Work Education requires schools accredited by the Council to report student populations by minority identification. The information requested here will assist in meeting this requirement and will provide statistical data for the department. **RESPONSE IS OPTIONAL.**

____ African-American
____ Mexican-American
____ Native American

____ Puerto Rican
____ Asian American
____ Anglo American (White)

____ Foreign (specify):
____ Other(specify):

SUMMARY OF VOLUNTEER AND WORK EXPERIENCE. Please list in reverse chronological order, beginning with the most recent experience.

Volunteer Experience in Social Services from High School Graduation to Present

Agency/Employer	Job Title	Dates	Hours/Week

Paid Experience in Social Services

Agency/Employer	Job Title	Dates	Hours/Week

Other relevant paid or volunteer experience

Agency/Employer	Job Title	Dates	Hours/Week

I certify that the information contained in this application for admission to the Social Work major is correct and completed by me. I recognize that false representation may result in dismissal from the Social Work major.

Signature: _____ Date: _____

APPLICATION FOR ADMISSION

SOCIAL WORK PROFESSIONAL STATEMENT GUIDELINES

As a part of your application for admission to the Social Work Department we ask that you write a statement responding to the items listed below. Your statement will be read by members of the Social Work Faculty. It will be assessed for the relevance of content as well as the clarity of expression. Apply the knowledge and experiences you have gained in your social work classes to complete this statement.

You are expected to respond to all of the items. Your statement must be typed and double-spaced. Make sure your name is on both the professional statement and social issue paper.

- (1) Students make a decision to pursue a career in social work for a variety of reasons including volunteer and/or work experiences, course work, personal values, and life experiences. Please develop a 500 word statement (about 2 typed, double-spaced pages) discussing your own specific reasons for wanting to become a social worker.

Include:

- Specific strengths you currently have to bring to this professional role.
- Identify areas of social work practice you need to strengthen before entering practice
- Specify your hopes for how the social work curriculum will assist you in your professional growth.

Tips for professional statement:

- Stick to the 500 word requirement.
- Address each aforementioned bullet point.
- Be specific – you need to support claims that you make with examples from your classroom learning, volunteer experiences, research, etc.
- Information about your personal life story that has influenced your desire to be a social worker should be one paragraph or less.
- Proofread your document – your grammar, spelling, sentence structure, and paragraph usage will be evaluated.
- Use 12 point times new roman font.
- Use 1 inch margins.
- Label the top of the paper with the heading ‘Professional Statement’.
- Include your name on the paper.

- (2) Discuss a social issue that is of particular interest to you. Prepare a 250 word statement (about one typed, double-spaced page) in response. Describe how you believe:

- Our society should address this issue.
- How you might contribute to its resolution.

Tips for social issue paper:

- Stick to the 250 word requirement.
- Address each aforementioned bullet point.
- Be specific – you need to support claims that you make with examples from your classroom learning, volunteer experiences, and/or research.
- Proofread your document – your grammar, spelling, sentence structure, and paragraph usage will be evaluated.
- Use 12 point times new roman font.
- Use 1 inch margins.
- Label the top of the paper with the heading ‘Social Issue’.
- Include your name on the paper.

(3) Is there any additional information which you believe might be important for the faculty to know as we consider your application for admission?

■■■ **NOTE** ■■■

It is advisable to retain a copy of these materials for your personal records.

Criminal Records Disclosure

Name (print): _____ Signature: _____ Date: _____

The Ohio Counselor, Social Worker, and Marriage and Family Therapist Licensing Board requires that you complete a form detailing any criminal history. To help prepare you for this process and to help screen potential senior placements, we are asking you to complete this application. You will NOT automatically be denied admission to the Department of Social Work or, in the future, a license to practice. However, failure to accurately provide this information will be considered falsification. If you have any questions about this process, please make an appointment with Dr. Sarah Twill.

The following language has been taken from the Licensing Board and also applies to the WSU Department of Social Work application :

The Board does not pre-evaluate criminal convictions; the evaluation is a part of the application process. Since the Board has the responsibility to protect the public, a primary objective of the Board is to ensure applications for licenses from applicants with criminal convictions have documentation on file that gets an appropriate review. For this reason, the Board evaluates all misdemeanors and felony convictions in the same manner for each type of professional license.

All applicants are required under law to report all misdemeanor and felony convictions unless they are only minor traffic violations. All charges and/or convictions require a "yes" answer, even if the original charge and conviction is in an expunged status. Failure to report any police record is falsification of an application and is grounds for denial of an application. When reporting convictions, the applicant is required to provide a complete explanation of the underlying circumstances, sufficient rehabilitation evidence and a copy of the court documents. The Board evaluates each application with any reported convictions on a case-by-case basis to make a determination concerning the applicant's ability to practice with safety to the public. Included in the Board's evaluation is the nature and severity of the offense, additional subsequent acts, timeframe of crime, compliance with sanctions, and evidence of rehabilitation. (<http://cswmft.ohio.gov> or http://cswmft.info@cswb.state.oh.us)

Please answer the following questions:

1. Have you ever been convicted of a misdemeanor, other than a traffic offense?

___NO

___YES. If yes, please provide detailed information, and include any disciplinary actions. Additional documentation may be required.

2. Have you ever been convicted of a felony?

___NO

___YES. If yes, please provide detailed information, and include any disciplinary actions. Additional documentation may be required.

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PROFESSIONAL LETTER OF RECOMMENDATION

Under the provisions of the Family Educational and Privacy Act of 1974 the applicant will have access to the information provided unless you waive such access.

I hereby waive my right to the information contained in this recommendation.

Signature of Applicant _____ Date _____

_____ has applied for admission to the Wright State University Department of Social Work and requests your letter of recommendation concerning her/his potential for the study of social work.

Please complete the recommendation and return it to the applicant in a sealed envelope as soon as possible, but no later than the February 1st deadline.

1. Recommender's Name: _____
2. How long have you known the applicant? _____
3. In what capacity have you known the applicant? _____
4. Please rate the applicant on the following qualities:

Personal Quality	Exceptional	Very Good	Good	Fair
Reliability				
Self Awareness				
Acceptance of Diversity				
Concern for Others				
Critical Thinker				

5. Please attach a letter on your professional letterhead which describes the qualities of the applicant which prepares them for the Social Work major.
6. Please indicate the strength of your overall recommendation by placing an "X" in the appropriate space below:

- Highly Recommend Recommend With Reservation
 Recommend Not Recommend

Signature of Recommender _____ Date _____
Address _____
Phone _____

Thank you for your attention to this request. If you have any questions about the recommendation, please call the Department of Social Work at (937) 775-2751.

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Phone _____

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The Department of Social Work Annual Scholarships

Blazer Scholarship

The Blazer award was established in 1993 in honor of the late Richard Blazer, a Dayton area social worker. Special consideration is given to students under-represented in the major, such as minorities, non-traditional aged students, or students with disabilities. Applicants should demonstrate a financial need that impacts their ability to complete the social work requirements. The student should submit a letter specifying the need and how the scholarship will be utilized, such as toward the purchase of books or transportation.

Social Work Scholarship

Funds for the Social Work award come from the General Campus Scholarship Campaign Fund. Special consideration is given to students under-represented in the major, such as minorities, non-traditional aged students, or students with disabilities. Applicants should demonstrate a financial need that impacts their ability to complete the social work requirements. The student should submit a letter specifying the need and how the scholarship will be utilized, such as toward the purchase of books or transportation.

Gladys Turner Finney Scholarship

The Gladys Turner Finney Social Work Scholarship was established in 1998 to promote and support academic excellence in social work through supplementary aid to African American students with a minimum GPA of 2.75 majoring in social work at WSU. Students may submit a letter to the department acknowledging their qualifications for this award.

Social Work Alumni Society Scholarship

This scholarship is awarded by the Social Work Alumni Society and is based on the academic performance and career goals of the applicants. Students must have a 3.0 GPA and describe in their essay:

- 1) The academic and career goals that will be supported by the scholarship. Include evidence of current academic performance.
- 2) A description of any of your leadership or volunteer roles within social work or other groups.
- 3) A description of how the scholarship will help you fund and complete your education. How do you pay for tuition, books, and living expenses now?

Gentile Scholarship

This scholarship is awarded to social work majors who have shown leadership qualities in class and/or in volunteer work that address social work issues. The fund is intended to support students who may not be eligible for other academic scholarships or need based grants.

Student Professional Development

The purpose of this award is to provide students a broader exposure to the social work profession through attendance at national, state, and local conferences. Awards cover partial costs of transportation, lodging, and food. Students are expected to volunteer at the conference in order to cover registration costs and are encouraged to submit a proposal to present at the conference. Students must submit a request for this award at least two months before the conference. Students must include conference brochures that describe the program and its costs. Students must submit a letter that discusses how attendance at the conference will promote their interest in social work. Students must submit a written report of how they utilized this professional development experience.

**WRIGHT STATE UNIVERSITY SOCIAL WORK DEPARTMENT
SCHOLARSHIP APPLICATION INSTRUCTIONS**

The Social Work Department at Wright State University awards several scholarships annually. Applications for 2018-2019 must be submitted to Carole Staruch in 270 Millett Hall, by Monday, April 2, 2018. Applications can also be sent by email to carolyn.staruch@wright.edu. All social work majors are eligible to apply.

All persons must fill out the identifying information below and submit a separate typed request that contains:

- 1) The scholarship(s) for which you are applying.
- 2) A statement of need listing any other financial assistance you receive and how the Social Work Scholarship will be used to support your goal to receive a B.A. in Social Work.
- 3) The academic and career goals that will be supported by the scholarship. Include evidence of current academic performance.
- 4) A description of any of your leadership or volunteer roles within social work or other groups.
- 5) How you meet the specific requirements of the scholarship for which you are applying. See the scholarship descriptions for the requirements.

Please note:

- **If** you submitted a Scholarship Application to the WSU Financial Aid office you must also complete the Social Work Scholarship Application.
- **The scholarship selection process is competitive. Please submit a carefully prepared application.**
- Incomplete applications will not be reviewed.
- Eligibility for scholarship awards is limited to persons who have been officially admitted to the social work major and maintain a 2.75 GPA.

Name: _____ U# _____
Mailing Address: _____

Telephone #s: _____
Email: _____
GPA: _____
Expected Semester to graduate: _____

For reporting purposes and special scholarship consideration (optional)

- African-American (not of Hispanic origin)
- American Indian/Alaskan Native
- Asian or Pacific Islander
- Hispanic
- Caucasian (not of Hispanic origin)
- First generation college student

I have read the scholarship criteria above. I have provided information required for all of the scholarships to which I am applying. All information I am submitting is accurate and has been provided solely by me. I understand that not having all required information submitted makes my application incomplete and thus not eligible for review.

Signature

Date