

GENERAL INTERNSHIP APPLICATION

Before registration, you will need the approval of the Instructor.

Requirements:
(2022-2023)

3.0 GPA is a general standard.

PLS program students may have priority placing
Applicants can't exceed two internships

Steps:

1. Student submits completed application form and resume to Intern Instructor no later than three weeks prior to the end of semester previous to internship semester – ex., *Spring semester for a Fall internship.*
2. Upon Instructor approval and department permission entered in WINGS, student will have to register for the specific internship.
3. Student should contact the host official's office for an interview and to arrange their work schedule.
4. Interns must turn in an assessment of the experience the first day of the final exam period.

Department _____ UID _____

Student Name _____, _____, _____
Last Name First Name Middle Name

Address _____
Number Street Apt. City State Zip

Phone _____ E-Mail _____

Accumulated GPA* _____ Major _____
Class Rank (circle one): Fresh. Soph. Jr. Senior Graduate Level

Please circle the semester for Internship: Fall = 80 Spring = 30 *Summer = 40

*For a summer internship, please circle the term: A B C

Internship Information:

Company/Office Name of Internship _____

Address of Place of Internship _____

Name of Contact Person _____

See back for explanations and descriptions of internships and include course number, section number and current CRN, found on WINGS EXPRESS.

PLS _____
Course No. Sec. No.

**CRN _____
Check WINGS EXPRESS for current CRN

PLS _____
Course No. Sec. No.

**CRN _____
Check WINGS EXPRESS for current CRN

Instructor
Signature _____

Instructor UID _____

Entered into Banner SFASRPO Assigned to Faculty SIAASGN Date _____

EXPLANATION AND DESCRIPTION OF INTERNSHIPS

We encourage our students to gain experience and practical knowledge outside of the classroom by participating in internships. Internships for Political Science majors may be arranged with area state legislators, congressional district offices, Dayton-area metropolitan governments, and governmental and policy advocacy agencies and organizations in Washington, DC. These internships complement classroom work and give students the chance to apply knowledge and develop valuable interpersonal and career-related skills. **All of the internships are 3 credits hours and considered IW (Integrated Writing).** Students interested in internships are encouraged to contact:

Dr. Sean Wilson
(937) 775-2942
Email: sean.wilson@wright.edu
Political Science Office: 343 Millett Hall

NOTE: A resume and advance approval of the Instructor are required for ALL internships (see Application). Internships are subject to position availability and a successful interview. Students may have to interview multiple times in order to be placed.

- **Political Science Internship (General) – PLS 4819/6819**
Internships that do not fit the specific descriptions below. Interns work at least 12-15 hours per week and write an assessment of the experience at the end of the assignment.
- **State Legislative Internship – PLS 4820/6820**
Students work for a state legislator in Columbus two days per week. They report weekly to the faculty instructor and write an assessment of the experience at the end of the assignment.
- **Pre-Law Internship – PLS 4821/6821**
Students intern 12-15 hours per week in regional law offices, including prosecutors, public defenders, and private practices. Assist attorneys, participate in outreach program activities, and observe trials.
- **Congressional District Internship – PLS 4822/6822**
Congressional district interns work two days per week in one of the area's congressional district local offices to assist staff with constituency casework. Interns report weekly to the faculty instructor and write an assessment of the experience at the end of the assignment.
- **Campaign Internship – PLS 4823/6823**
Campaign interns work two days per week as volunteers for the candidate of their choice in a local, state or federal election. Interns report weekly to the faculty instructor and write an assessment of the experience at the end of the assignment.
- **Local/City Internship – PLS 4824/6824**
Local and City interns work 12-15 hours per week in a local governmental office. Jobs include working with city managers, mayors, and other city leaders to meet local needs and help with specific projects.
- **Washington, DC Internship – PLS 4825/6825**
There are internships available in Washington, DC for academic credit. Interns write an assessment of the experience at the end of the assignment. For information about an internship in Washington, DC, please check out the following website: www.twc.edu.
- **Independent Field Experience – PLS 4920/6920 – Section 03**
In addition to the specific opportunities noted above, students may also identify internship opportunities on their own. Interns report weekly to the faculty instructor and write an assessment of the experience at the end of the assignment.