



INTERNSHIP APPLICATION

Requirements: Before registration, you will need the approval of the instructor.

Steps:

1. Student submits completed application form and resume to Intern Instructor no later than three weeks prior to the end of semester previous to internship semester – ex., *Spring semester for a Summer internship.*
2. Students should have earned a GPA of 2.7 or greater.
3. Upon Instructor approval and department permission entered on WINGS, student will have to register for the specific internship.
4. Student should contact the host official's office for an interview and to arrange their work schedule.
5. Interns must complete the assignments associated with the course that include weekly journals and a final paper and exit interview.

Major \_\_\_\_\_ UID \_\_\_\_\_

Student Name \_\_\_\_\_ E-Mail \_\_\_\_\_

Accumulated GPA\* \_\_\_\_\_ Class Rank (circle one): Fresh. Soph. Junior Senior Graduate Level

Please circle the semester for Internship: Fall Spring Summer

\*For a summer internship, please circle the term: A B C

Internship Information (This section can be left blank if location is TBD):

Company/Office Name of Internship \_\_\_\_\_

Address of Place of Internship \_\_\_\_\_

Name of Contact Person \_\_\_\_\_

See back for explanations and descriptions of internships and include course number, section number and current CRN, found on WINGS EXPRESS.

PLS \_\_\_\_\_ \*\*CRN \_\_\_\_\_  
Course No. Sec. No. Check WINGS EXPRESS for current CRN

Instructor Signature \_\_\_\_\_

Entered into Banner SFASRPO  Assigned to Faculty SIAASGN Date \_\_\_\_\_

## EXPLANATION AND DESCRIPTION OF INTERNSHIPS

In the School of Social Sciences and International Studies we encourage our students to gain experience and practical knowledge outside of the classroom by participating in internships. Internships for Political Science majors may be arranged with area state legislators, congressional district offices, Dayton-area metropolitan governments, and governmental and policy advocacy agencies and organizations in Washington, DC. These internships complement classroom work and give students the chance to apply knowledge and develop valuable interpersonal and career-related skills. **All of the internships are 3 credits hours and considered IW (Integrated Writing).** Students interested in internships are encouraged to contact:

**Dr. Lee Hannah**  
**(937) 775-2904**  
**Email: lee.hannah@wright.edu**  
**SoSSIS Office: 353 Allyn Hall**

**NOTE: A resume and advance approval of the instructor are required for ALL internships.** Internships are subject to position availability and a successful interview. Students may have to interview multiple times in order to be placed. We aim to have students lined up in their internship approximately a month before the start of the semester. Students can complete up to two internships (6 credit hours) to go towards their upper-level political science credits. Generally, these are expected to be different experiences.

- **Political Science Internship (General) – PLS 4819/6819**

Interns work at least 12-15 hours per week and write an assessment of the experience at the end of the assignment. These internships include:

- State Legislative Internship – Students work for a state legislator in Columbus
- Congressional District Internship – Students work in an area congressional district office
- Campaign Internship – Students work for a candidate running for federal, state, or local office or for a local political party
- Local/City Internship – Students work in a local government office with mayors, city managers, and other city leaders.
- Other field experience – In addition to the opportunities above, students may also identify internship opportunities on their own (e.g., local nonprofit) and seek permission to count the experience as an internship

- **Pre-Law Internship – PLS 4821/6821**

Students intern 12-15 hours per week in regional law offices, including prosecutors, public defenders, and private practices. Assist attorneys, participate in outreach program activities, and observe trials.