

# Mentor Agreement

I wish to participate as a mentor in the Wright State University College of Liberal Arts Professional Mentoring Program and therefore agree to do the following:

1. Review and use the Program Handbook as a reference guide.
2. Connect with my mentee at least twice per semester (in person if possible) during the Academic Year.
3. Understand that it is the responsibility of my mentee to initiate communication with me as a mentor and I will make sure I am responsive and communicating with my mentee in a timely manner based on the plan to which we agreed.
4. Notify my mentee if I cannot meet/connect with him/her for any reason and reschedule any canceled meetings.
5. Communicate in a timely manner with program coordinator Jennie Buckwalter with any concerns/issues/problems while participating in the program.
6. Provide feedback on my experience upon request.
7. Actively support my mentee's career development, working to establish mentoring goals that align with his/her career interests.
8. Adhere to the Wright State University Statement on Personal Respect & Harassment found in the Professional Mentoring Program Handbook.

**Printed Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_



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**COLLEGE OF  
LIBERAL ARTS**