**Application for Undergraduate and Graduate Independent Study**  
**College of Liberal Arts**

**Department/Program:**

Please circle term for Independent Study:  
- Fall  
- Spring  
- Summer  

*Year: _______*  
*Note: If Summer course, please circle the term: A B or C*

**Student's Name:** ________________________________  
**Student UID:** U __ __ __ __ __ __ __

**Phone Number:** ________________________________  
**E-mail:** ________________________________

**Student Class Level:** ________________  
**Major:** ____________________ ________

**GPA:** ________________

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### Course Registration/Permission Information

<table>
<thead>
<tr>
<th>Banner CRN</th>
<th>Subject</th>
<th>Course Number</th>
<th>Section</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>__ __ __</td>
<td>__ __</td>
<td>__ __ W</td>
<td>__</td>
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*If Writing Intensive, need Banner CRN: __ __ __  
*Subject: __ __  
*Course Number: __ __  
*Section: __ __  
*W Section: __ __*

*Enter into Banner SPAAPIN  
*Assigned to Faculty SIAASGN*  
*(Note: If previously listed as Staff, use U00025995)*

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### Project

**Project Title:** ________________________________________________________________

- Please provide a description of the subject, topic or problem to be investigated, methodology, number of meetings, etc.
- Attach a reading list and any additional, relevant material.

____________________________________________________________________________________

____________________________________________________________________________________

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### Basis For Evaluation  
**Description and weighting of graded assignments**

<table>
<thead>
<tr>
<th>Description</th>
<th>% of Grade</th>
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<td>____________</td>
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<table>
<thead>
<tr>
<th>Student's Signature</th>
<th>Date</th>
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<table>
<thead>
<tr>
<th>Instructor’s Signature</th>
<th>Instructor UID</th>
<th>Date</th>
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*(Please print name)*

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<tr>
<th>Department Chair’s Signature</th>
<th>Date</th>
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Liberal Arts Policy for Graduate & Undergraduate Level Independent Study

I. Nature and Purpose of Independent Study
   A. Students who desire to deepen their understanding and expertise in an area already familiar
to them or who wish to develop and improve their research capacities in that area may pursue
   independent study.
   B. Courses offered for independent study may not substitute for core curriculum offerings.
   C. Independent study should not be used as substitute for a closed class.
   D. Independent study should not be used to accommodate a student’s work or study schedule.

II. Student Eligibility
   In order to qualify for independent study, student must have attained a cumulative grade point
   average of 3.0 or above.

III. Procedures
   A. Each student intent upon pursuing a directed course of study enters a written agreement for
      such study with a faculty member competent to direct the study topic on the basis of his/her
      training and experience.
   B. The Independent Study Agreement includes the following:
      1. The specific topic, subject, or problem to be investigated.
      2. The minimum number of meetings between the student and faculty member during the
         term in which the study is to occur.
      3. The basis for evaluating the student effort.
      4. Approval of the department chair or designee prior to registration.
C. A copy of every independent study agreement is sent to the Office of the Dean.